

# Hotel room reservation



**Please use this form for reservations**  
Please complete this form and return it to the Saddlebrook Resort no later than August 16, 2011. You may also make reservations by calling and identifying yourself as a USPTA conference attendee.

**Send to:**  
Saddlebrook Resort Tampa  
5700 Saddlebrook Way  
Wesley Chapel, FL 33543  
800-729-8383  
813-973-4504 (fax)

**Conference:**  
USPTA World Conference on Tennis  
Saddlebrook Resort Tampa  
Sept. 19-24

Last name (print legibly) \_\_\_\_\_ First name \_\_\_\_\_ Middle initial \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Telephone ( ) \_\_\_\_\_

Hotel arrival time \_\_\_\_\_ Share a room with \_\_\_\_\_

e-mail \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

Please indicate choice of accommodations. All rates are European plan (no meals included).

**Rates:** \_\_\_\_\_ **Arrival date:** \_\_\_\_\_

\$110 – Deluxe guest room **Departure date:** \_\_\_\_\_

\$135 – One-bedroom suite

\$200 – Two-bedroom suite

Please reserve \_\_\_\_\_ room(s) for \_\_\_\_\_ person(s).

**Requests:**

- Smoking room       King  
 Nonsmoking room       Double/double       Crib

Please note, requests are honored based on availability upon arrival.

The published room rates do not include a 9 percent tax or a \$10 per room daily resort fee. Any additional gratuity to the hotel staff is at your discretion.

Children age 13 and under may share a deluxe guest room or one-bedroom suite with an adult at no extra charge. These rooms and suites can accommodate two adults. An extra charge of \$20 per person per day will be assessed for each additional guest age 14 and over.

The two-bedroom, two-bath suites can accommodate four guests. Most of these suites have two beds and a pullout.

**Deposit:**  Check       Credit card: \_\_\_ AmEx    \_\_\_ MC    \_\_\_ VISA    \_\_\_ DC/CB

Card No. \_\_\_\_\_ Expiration date \_\_\_\_\_

Name printed on card \_\_\_\_\_

Billing address \_\_\_\_\_

Authorization signature \_\_\_\_\_

**Check-in time is after 3 p.m. – Check-out time is at noon**

**General information**

- **All reservation requests must be received by August 16, 2011.** Requests received after this date, or for dates other than the main conference period, will be accepted on a space-available basis only.
- Please include a deposit for the first night's room revenue and 9 percent tax as a deposit in the form of credit card (with an expiration date valid through date of departure) or check, which will hold your room until midnight of the arrival day.
- Cancellation notice of **seven days prior to arrival** is required for a refund. Changes and cancellations should be done in writing. When canceling or changing your reservation by telephone, be sure to obtain a cancellation number in writing.
- The hotel will make every effort to honor requests for specific types and locations of rooms. However, on occasions when such requests cannot be met, the hotel reserves the right to provide alternate accommodations.
- Early departures will be charged one night's room/tax.